



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SRIPAT SINGH COLLEGE
Name of the head of the Institution	DR. SHAMSUZZAMAN AHMED
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919433567680
Mobile no.	9434021480
Registered Email	sscollege2009@gmail.com
Alternate Email	iqacsscollege2009@gmail.com
Address	P.O- JIAGANJ, DIST- MURSHIDABAD, PIN-742123, WEST BENGAL
City/Town	Jiaganj
State/UT	West Bengal
Pincode	742123

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		SRI BABIN KUMAR PATTANAİK			
Phone no/Alternate Phone no.		+919433567680			
Mobile no.		9434164150			
Registered Email		sscollege2009@gmail.com			
Alternate Email		iqacsscollege2009@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://sripatsinghcollege-edu-in.s3.amazonaws.com/ssc_web_36bed4cd_AOAR_New_Format_(2015-2016).pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://sripatsinghcollege-edu-in.s3.amazonaws.com/ssc_web_e8f30991_Academic_Calendar_2016-17.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	77.00	2005	28-Feb-2005	27-Feb-2010
2	B	2.37	2016	05-Nov-2016	04-Nov-2021
6. Date of Establishment of IQAC			23-Jun-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of the IQAC	15-Jul-2016 1	8
Meeting of the IQAC	16-Sep-2016 1	7
Meeting of the IQAC	29-Nov-2016 1	9
Meeting of the IQAC	28-Jan-2017 1	7
Feedback from the students	24-Feb-2017 1	1211

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Gunjan Dhar, Dr. Abhishek Basu, Ms. Debjani Mandal, Dr. Moumita Bhaumik Ghosh, Dr. Bibhas Bhattacharyya, Dept. of Molecular Biology & Biotechnology, Sripat Singh College, Jiaganj, Murshidabad	BOOST Workshop	Department of Biotechnology, GOWB	2017 5	88000
View Uploaded File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website											
Upload the minutes of meeting and action taken report	View Uploaded File										
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No										
12. Significant contributions made by IQAC during the current year(maximum five bullets)											
<ul style="list-style-type: none"> • Face to face interaction with the students by all the departments is necessary for overall quality assurance. For this purpose, each Department made mentor-mentee session with the students on a regular interval • IQAC Coordinator prepared the Academic Calendar. Projected schedule of important events, circular, cocurricular and extension activities. • The cell decided to arrange outreach as well as awareness programmes on different issues of economy, polity, environment, gender, etc. to enhance the intellectual understanding as well as mental health of all the stakeholder of the HEI. • The issues related with online admission process were discussed in the meeting. It was then unanimously resolved to conduct online admissions for all classes. • In order to make the high school students aware of the opportunities of studying different subjects, students of several local schools were invited in the college and an orientation was given to them. 											
View Uploaded File											
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Plan of Action</th> <th style="width: 50%;">Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Feedback Analysis</td> <td>Improvement in teaching and Learning</td> </tr> <tr> <td>Monthly Syllabus Review</td> <td>Syllabus completion in the stipulated time</td> </tr> <tr> <td>Enhancing Research Activities of staff</td> <td>Faculties published Research papers in Journals</td> </tr> <tr> <td colspan="2" style="text-align: center;">No Files Uploaded !!!</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Feedback Analysis	Improvement in teaching and Learning	Monthly Syllabus Review	Syllabus completion in the stipulated time	Enhancing Research Activities of staff	Faculties published Research papers in Journals	No Files Uploaded !!!	
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No Files Uploaded !!!											
14. Whether AQAR was placed before statutory body ?	Yes										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body of Sripat Singh College</td> <td>27-Sep-2023</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body of Sripat Singh College	27-Sep-2023						
Name of Statutory Body	Meeting Date										
Governing Body of Sripat Singh College	27-Sep-2023										
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No										
16. Whether institutional data submitted to	Yes										

AISHE:	
Year of Submission	2017
Date of Submission	10-Mar-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution wholeheartedly encourages the student to take part actively in sports and games, cultural activities and social works apart from academic activities. In the beginning of every session, the college publishes a prospectus, comprising vision, mission, and achievements of the institution. This is the beginning of communication with its stake holders. The IQAC & Teachers' Council discusses every important aspect of the institution in detail. The resolutions of the meetings highlight the future course of action as far as teaching and learning are concerned. At Teachers' Day (5th September) of every year, the Principal visits all the departments and explains the vision and mission of the institution. At the beginning of the academic sessions, the college publishes a routine, which indicates the allotment of classes of each department. Primarily, the central routine is walled up in the college corridor. Subsequently, the departmental heads allot the classes to his/her departmental colleagues. The routine is prepared in such a manner so that it enables a teacher to complete the curriculum within a specific period of time. If any discrepancy in the routine arises, then those are resolved by the Secretary, Teachers' Council and Principal. Teachers of several departments sometimes take extra classes, in addition to their regular classes, for completion of syllabus in due time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Field Project of Molecular Biology and Biotechnology	40
BSc	Field project of , Geography	44
BSc	ENVS Field Project of Second and Third Year	32
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback is received on varied aspects of the college including location, office, canteen, laboratory, library, administration and academics. The points are calculated according to the grades given by the students, parents, and Teachers in various criteria. The Average and percentage of various criteria are calculated. The strength and weaknesses mentioned by the students are summarized. Feedback is also collected from the Teacher of each and every department of the college. Suggestions and comments given by the teachers are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in GB and Teachers' council of the college for necessary action. Strengths of the college are also taken into consideration for further up gradation.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3182	109	53	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
53	23	30	4	4	0

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- At the beginning of the session, students are mentored by the permanent faculties of the institution via one-to-one correspondence during document verification at the time of their admission.
- The mentees are supervised by the mentors for few weeks to identify their academic, social and financial backgrounds. Thereafter, the mentors make a strategy to make the students mentally strong, confident that they achieve learning goals.
- Time to time the mentors meet the students formally to discuss and counsel them regarding their academic progress, attendance, and other issues (if any).
- The mentor not only focus on their regular studies of the students but also encourage/motivate them to participate different co-curricular activities.
- The mentors also provide psychological counselling to students, in special cases. In cases where they think that the mental health problem is beyond their purview, they refer the student to the external psychological counsellor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3182	53	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	53	11	8	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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Nil	NIL	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	General	3rd year	06/04/2017	27/06/2017
BA	Honours	3rd year	06/04/2017	27/06/2017
BSc	General	3rd year	06/04/2017	27/06/2017
BSc	Honours	3rd year	06/04/2017	27/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college arranged for class assessments and test examinations for students of part-I, Part-II and Part-III. At the middle of each Part, the class assessments are held and the test examinations are scheduled three months before the final exam. The faculties analyse the results of class assessments and try to find the inefficiency of each of the students. To improve them the department organises special classes. The following are some of the various techniques that are followed: Question-Answer writing, Oral question-answer sessions, discussing important questions and giving day-to-day home tasks. After the test exam, the feedback from the students is collected and analysed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC of the college a committee of head of all departments prepares the academic at the beginning of the session and distributes it to the students at the time of their admission in the college. The academic calendar displays the schedules for the commencement of classes, examination schedules, seminar details, result declaration dates, important dates to be observed and more. The Academic Calendar of the College is displayed on the notice book in the staff room, notice boards hang on the wall at the entrance of the college gate and also in the College website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	6.15	2.28
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Bengali	3
History	7
Geography	2
English	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS	10	40
Nirmal Ganga	NCC	12	45
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
60	56.25

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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KOHA	Partially	3.18.03	2015
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	31480	0	127	18287	31607
Reference Books	250	0	5	6000	255	6000
CD & Video	10	2350	0	10	10	2360
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	2	2	0	0	2	15	50	0
Added	2	0	0	0	0	0	0	0	0
Total	22	2	2	0	0	2	15	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
16	15.03	39	38.11

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

The College authority always emphasizes the proper and optimal utilization of all the available infrastructures for better teaching -learning facility. The proper utilization of the infrastructures provided to the Departments is also monitored by the respective heads of the Departments. Following are some of the important parameters by which these are ensured. 1. The class rooms in the main building are used by different departments for taking under graduate and Post graduate(DODL) classes according to the scheduled routine throughout the academic session. Teachers use green board to teach in the class and also use modern available infrastructure such as computers, projectors for taking classes. 2. Laboratories of the different departments are properly used for practical classes. 3. The library follows certain protocols in the usage of books. The entry register is kept for both staff and students. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year each student will be issued library cards after collecting their details. New card will be issued to the students only after the previously borrowed books are returned in good condition at the end of every semester, all the students must return their books to the library. Likewise teachers also use library books for their class purpose and research purpose and return the books at the proper time. 4. Classes for the course under DODL are held in the specific building of the college. 5. Apart from the scheduled classes department organizes seminar presentation for the students time to time in the specific seminar room utilizing the available infrastructures such as projector, white screen, and computers. 6. The college is one of the examination centres for U.G. under Kalyani University. Besides that the infrastructure of the college is provided by the state government, it is sometimes used on holidays for various activities of public interest such as examination centre of different public examinations like PSC, SSC CSC, Clerkship, and WBCS. etc. 7. Fresher's Welcome, annual social Function and other programme are arranged in auditorium of the college without affecting the routine class. The seminar room of the college is also used for various socio and cultural activities.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	KANYASREE	311	7463000
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mind, Body, Exercise and Lifestyle	21/06/2017	1100	Physical Education Department

Management in Changing Environment on International Yoga Day

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Traning of competitive Examination	24	24	4	2
2016	Traning of Communicatin g English	23	23	0	0
2016	Career Orientation Programme	47	47	0	0
2016	Industry Awarness Programme	24	24	0	0
2017	Industry Awarness Programme	21	21	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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No Data Entered/Not Applicable !!!

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	5
NET	6
GATE	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	State	4
Sports	National	Nil
Sports	Inter College	25
Sports	Inter University	21
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Nil	National	Nil	Nil	Nil	Nil
2017	Nil	Internat ional	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Different committees and Students' Union of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued 2016-2017 are Cultural Activities: ? Organising Nabin Baran Utsav (Freshers' Welcome), a cultural programme to welcome the newly admitted students in the college. ? Celebration of birth and death anniversary of Rabindranath Tagore in the college. ? Celebration of Swami Vivekananda`s Birthday in the college ? Celebration of Netaji`s Birthday of the college ? Observation of Teachers' Day to mark the birth anniversary of Dr. S. Radhakrishnan. ? Organisation of the annual social, a cultural programme of the college. ? Observance of the International Mother Language Day on 21st February, 2017. ? Celebration of Saraswati Puja in the college. ? Celebration of Independent Day ? Celebration of College foundation day on 1st August. Sports Activities: ? Organisation of Annual Sports of the college. Other Activities: ? Providing a list of financially backward students to the college to make them get fees concession from the college fund. ? College also supports ST, SC, OBC, Minority students for getting several Government scholarships.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute practices decentralization and participative management in consultation with several Committees of the College both for administrative and academic purposes. 1) Various statutory subcommittees such as the Building Development Committee, Finance Committee, etc. have been formed with representatives of all stakeholders of the college to coordinate various administrative activities. 2) Under the supervision of IQAC, different subcommittees such as the Admission Committee, Examination Committee, Routine Committee, Seminar Committee, etc. have been constructed with representatives of all stakeholders of the college to coordinate various academic activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Planning and implementation of the curriculum by the college is done most effectively by introducing students and stakeholders first to the larger mission and the wider vision that defines the particular purpose which the college stands for and seeks to promote. The objective of the college is to fulfil what it has envisaged by providing quality education which will enable students to become educated, responsible citizens and realise their position in the society as independent person. The use of learner centric methods is meticulously planned academic calendars, teaching modules are framed to ensure that lectures are of high quality and meet the time schedule.

Teaching and Learning	College plans to improve learning resources by updating library and other support systems, buying more books starting book banks, improving ICT enabled teaching, digitization of library, focus on e-resources etc.
Examination and Evaluation	Schedule of occurrence of class test is furnished by individual department to their wards. The students are provided with the corrected answer-scripts by the relevant faculty members within 7 days of examination. Doubt and enquiries of the students, if any regarding the pattern of optimal answers are clarified by the examiners.
Research and Development	<p>1. Facilities have been asked to write research based papers and articles for the improvement of teachers. Encourage faculty to take up short term courses, refresher courses, orientation programmes, paper presentation, and incentives for outstanding performance of faculties.</p> <p>2. Motivates faculty members for research publications in peer reviewed journals with high impact factor. Encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons.</p>
Human Resource Management	<p>1. Motivating and facilitating the faculty members to participate in Refresher Orientation courses. 2. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee</p>
Admission of Students	<p>1. Online Admission including online payment facility in UG levels. 2. Online admission is made strictly on the basis of merit. 3. Strict observance of Govt. Rules for Reserved Categories.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>1. Fully computerised office and accounts section. 2. Maintenance the college accounts through several computer software. 3. Reception of salary fund from Govt. through HRMS portal.</p>
Student Admission and Support	Online admission including online payment gateway.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Cooperative Welfare fund	Staff Cooperative Welfare fund	Students Welfare fund, Students Aid Fund, Medical and Means Fund and different scholarship programme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every year, the College conducts both internal and external audits of all financial transactions to ensure transparency. The Accountant, the Bursar, and the other members of the Finance Committee, led by the Principal, keep a close eye on all financial transactions throughout the year. To verify the accuracy of the Financial Transactions, samples of Cashbooks and Bank Accounts, Bill Vouchers and UCs of various Grants obtained from UGC, State Government, and other Financing Agencies are checked. For this, a Chartered Accountant and an

Auditor have been hired. The guidelines of the funding agencies are followed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Academic Council
Administrative	Yes	WB Govt.	Yes	Self

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. **Library Enhancements:** Raise funds for library resources, including books, technology, and study spaces. 2. **Health and Wellness Programs:** Promote physical and mental well-being with fitness classes, counseling resources, or stress management workshops. 3. **Cultural and Arts Events:** Organize cultural festivals, art exhibitions, or theater productions to showcase student talents.

6.5.3 – Development programmes for support staff (at least three)

1. **Professional Development Workshops:** Offer workshops on communication skills, time management, and problem-solving to enhance their job-related skills. 2. **Customer Service Training:** Provide training to improve their interactions with students, faculty, and visitors, focusing on a friendly and helpful demeanor. 3. **Technology Training:** Keep support staff updated on the latest software and tools relevant to their roles, including office applications and campus management systems.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. **Industry Awareness Program** 2. **One day demonstration program on food processing** 3. **Introduced A psychological program named Mone-Mone**

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	College Website up	21/11/2016	21/11/2016	20/12/2016	45

gradation

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One-day Workshop on health and hygiene for girls students Organised by NSS Unit and Equal Opportunity Cell	22/11/2016	22/11/2016	250	0
One day gender sensitization programme to increase the gender awareness of the students.	11/01/2017	11/01/2017	250	150
One day awareness programme on Anti-Ragging issue	19/04/2017	19/04/2017	155	210

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Total annual power requirement - 56374 kWh Annual power requirement met by renewable energy sources - 2538 kWh (4.5) Renewable energy source - Solar power cell Energy supplied to the grid - 2538 kWh

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	12
Scribes for examination	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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community

No Data Entered/Not Applicable !!!

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title

Date of publication

Follow up(max 100 words)

No Data Entered/Not Applicable !!!

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity

Duration From

Duration To

Number of participants

No Data Entered/Not Applicable !!!

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Planting of plants amp trees inside the campus
- Restriction on use of Plastic in the campus
- Installation of Power Saving LED lights in Campus
- Awareness programme among the students to maintain cleanliness of the campus
- Smoking free zones
- Gardening
- Consciousness of Vision pollution

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(1) Title of the Practice: Society awareness program ? Objectives: i) To build a healthy relationship between the institution and the society. ii) To create awareness about the dos and donts in the society. iii) Working together (Student neighbouring community) to build a healthy society ? Context: The process of the practice feedback provides greater insight into developing and improving the responsibility of the public about their society. ? Activities: iv) The students and the neighbouring community together organise rallies on the anti-tobacco movement. v) The students celebrate World Environment Day and perform a programme on tree plantation together with the neighbouring community. vi) The students (NCC NSS Unit) participate in a road safety awareness campaign through "Save Drive Save Life" in collaboration with Jiaganj Police Station, Jiaganj, Murshidabad and take part in the "Swachh Bharat Abhiyan" programme too. vii) The students work together to serve the neighbouring community by providing awareness of AIDS, dengue, chikungunya, and cancer. ? Evidence of Success: i) There has been a remarkable response from the public. ii) Public inclination towards tree planting has increased. They prepare a garden on the roof, veranda, and terrace. iii) Roar accidents in the locality have decreased significantly. iv) Trying to keep their surroundings clean is being noticed. (2) Title of the Practice: Career development counselling and placement program ? Objectives: i) To provide career and employment guidance to the diverse socio-economic backgrounds of students, ensuring equitable access to placement opportunities. ii) To empower students with confidence and skills to excel in both academics and their future careers through proper counselling. iii) Offer insights into market trends and employability, forecasting socio-economic integration and preparing students for the competitive job market. ? Context: The global or local repositories enable students to choose the path wherever they should go in the public sector/government sector, etc. ? Activities: i) Organise an internship and apprenticeship program to make connections between students and potential employers. ii) The model questions on current affairs, logical reasoning, mathematics, English, etc. are provided and prescribed suitable magazines, books, etc. to the interested students. ? Evidence of Success: i) There has been a remarkable response from the students. ii) Student's inclination towards

their future career has increased. They prepare themselves for different examinations along with their general degree courses (Undergraduate). iii) Students appearing for campus recruitment drives in the college benefit in the written tests.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• Waste paper recycling • Plastic free zone • Campaigning in locality for promotion of eco-friendly bags • Reuse of one-sided printed papers • Rooftop Solar power • Maintenance of water body within the college campus Campus cleaning campaign by NSS unit of the college

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

• To enhance the number of new smart classrooms. • To submit proposals for funding of UGC-sponsored national seminars. • To organise seminars on women empowerment, gender equality, human rights, etc. social issues. • Emphasis on outreach programme in collaboration with local thana as well as with neighbouring communities. • Workshop/training for non-teaching staff